



June 2003

Dear Colleague:

In response to your request, we have enclosed an application kit for the Title X Clinical Specialty Training Program supported by the Office of Family Planning (OFP).

The application kit contains forms, instructions, and a checklist with guidance for assembling the application. Please read all the materials prior to preparing your grant application. To receive consideration, applications must be received by the OPHS Grants Management Office no later than August 8, 2003.

We recommend that applicants be concise while fulfilling all requirements. Applications should be limited to 50 double-spaced pages, not including appendices. Please note that an original and two copies must be submitted.

Completed applications should be sent to:

OPHS Grants Management Office
1101 Wootton Parkway, Ste. 550
Rockville, MD 20852

Included in the application kit is a current listing of the State Single Point of Contact (SPOC) for each state in the area to be served. For those states not represented on the listing, applicant should make further inquiries regarding the submission to the relevant SPOC. The SPOC comment(s) should be forwarded to the above address.

If you have any questions pertaining to fiscal, administrative or business matters, please contact the Grants Management Office on (301) 594-0758.

If you have questions pertaining to the programmatic aspects of the Notice, please contact Kathleen Woodall at 301-594-4008.

We appreciate your interest in the Family Planning Nurse Practitioner and Specialty Training Program.

Sincerely,

/s/

Alma L. Golden, MD, FAAP

Deputy Assistant Secretary for Population Affairs

Enclosures:

- Enclosure # 1 - Announcement of Anticipated Availability of Funds for Family Planning Clinical Specialty Training Projects; Notice
- Enclosure # 2 - Title X of the Public Health Service Act
- Enclosure # 3 - Title X Regulations -
 - 42 CFR Part 59A - Grants for Family Planning Services
 - 42 CFR Part 59B - Sterilization of Persons In Federally Assisted Family Planning Projects
- Enclosure # 4 - Supplemental Information and Instruction for Preparing Grant Applications
- Enclosure # 5 - Review Criteria for Specialty Training Grant Applications
- Enclosure # 6 - Grant Application Form OPHS-1 (Revised 06/2001)
- Enclosure # 7 - State Single Point of Contact
- Enclosure # 8 - Application Checklist
- Enclosure # 9 - Application Receipt Record
- Enclosure #10 - Health Resources and Services Administration, Lists of Designated Primary Medical Care, Mental Health, and Dental Health Professional Shortage Areas; Notice
- Enclosure #11 - Family Planning Regional Program Consultants